IH Payroll Extension For Zoho Books

1. Click on below link to access IH Payroll

URL: https://www.payroll.infrahub.com.au

2. Click on Sign up button to register to the IH Payroll

3. Fill the necessary details and click on submit button.
Note: You can't change company region in future.
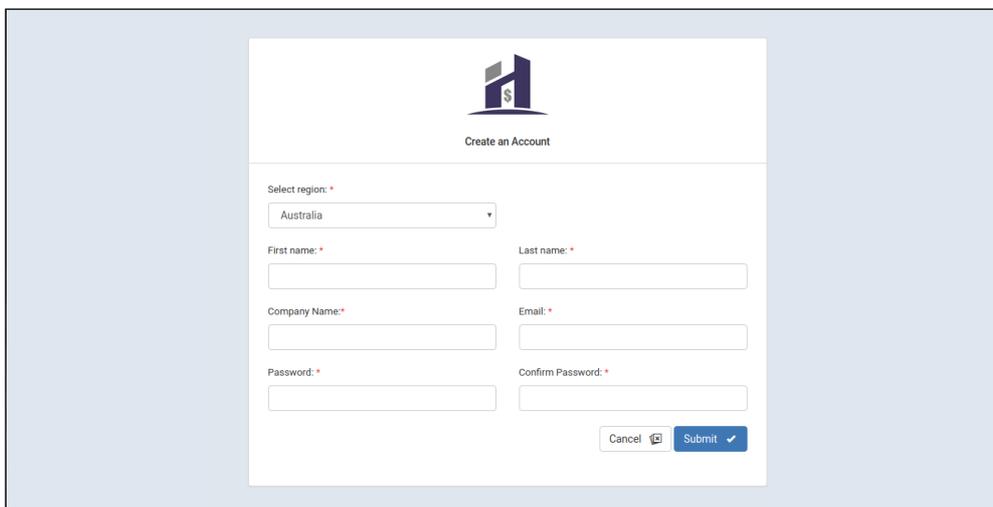
4. You'll receive an email with a verification link to your registered email address. After verification, you can log in to IH Payroll.

5. You need to subscribe to IH Payroll, So click on subscribe to access subscription form and fill the necessary details. You'll get 30 days free trial and charged after trial expire.
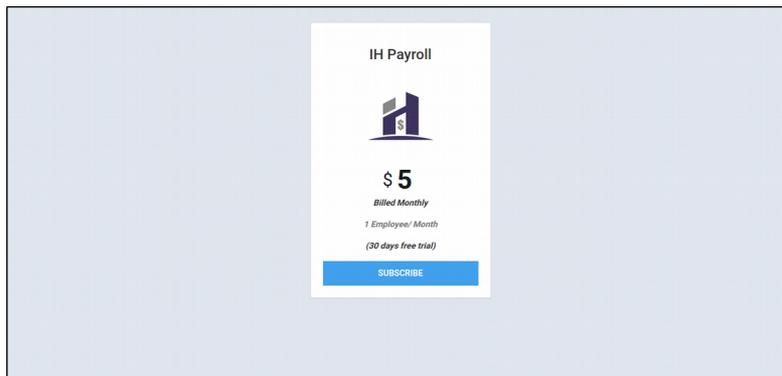
6. After subscribing, you can access the IH Payroll Dashboard.

7. Connect IH Payroll with Zoho People and Zoho Books.
    a. To connect access the setting menu by click gear icon in the top right corner.
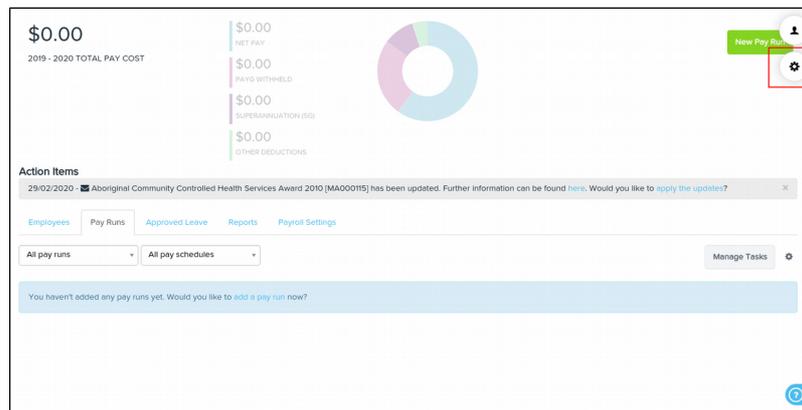
    b. You can see the below screen-shot.
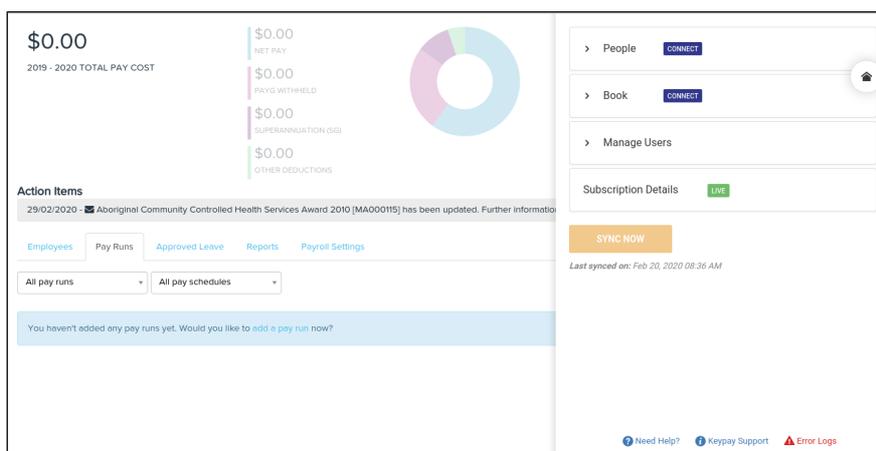
8. You can see the steps to connect Zoho People and Zoho Books, Field Mapping in our help video and help document.
Video URL: https://youtu.be/uUDtQLiDDEw
Help Document: https://www.payroll.infrahub.com.au/help.html

9. After connecting to Zoho Books, it'll take you to Zoho Books cofiguration page
    1. Select the Zoho Books organisation.
    2. Select whether you want to record salary payments individually or as a group.
        a. Individual(Payments made to each employee will be recorded as individual transactions in Zoho Books).
        b. Group(All salary payments will be grouped together into a single transaction in Zoho Books).

10. Access the setting menu by click gear icon in the top right corner and expand the 'Book'. Click on 'Change mapping' to add or change the Zoho Books chart of accounts mapping.

11. Select the Zoho Books chart of account types and click on Save.

12. Click on Sync Button to Sync data with IH Payroll. Can also see data sync error logs.